

Conejo Valley Unified School District
Student Support Services
Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

January 23, 2024, 10:00 a.m. - 12 noon

In-Person Meeting

<p><u>DELAC Representatives - Present</u> Cypress Elementary - Sloane Pardo Burke EARTHs Elementary – Patricia Mendoza Ladera Stars Academy - Adriana Ruiz Maple Elementary - Lucelly Duarte Sycamore Canyon School - Gulnihal Ertugrul Walnut Elementary - Brenda Tocay Weathersfield Elementary - Belen Gonzalez Westlake Elementary - Blanca Delgado Wildwood Elementary – Carolina Prosser (temporary) Colina Middle School - Diana Sarceño Redwood Middle School - Linda Figueroa Bertetti Redwood Middle School - Eulalia Soriano CVHS & TOHS – Helena Krostag Newbury Park High School – Gisella Stanley Westlake High School - Julissa Palma</p>	<p><u>Staff</u> Dr. Ricardo Araiza, Director of Multilingual Learners Nancy Moreno, Secretary Susie Stanziano, Multilingual Learner Program Specialist Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services</p> <p><u>DELAC Representatives - Not Present</u> Acacia Elementary - Christian Carolina Loza Aspen Elementary - Banyan Elementary - Aisha Avalos Conejo Elementary - Agustin Santiago Glenwood Elementary - Lang Ranch Elementary - Mengying Jiang Madrona Elementary - Judith Garcia Madrona Elementary - Rosa Lima Westlake Elementary - Los Cerritos Middle School - Isabel Carrillo Sequoia Middle School -</p> <p><u>Alternate DELAC Rep. - Not Present</u> Acacia Elementary - Lizbeth Gara (alternate) Acacia Elementary - Belen Quezada (alternate) Ladera Stars Academy – Maria Soto (alternate) Maple Elementary - Vianca Gonzalez (alternate) Weatherfield Elementary - Heidy Garcia (alternate) Westlake High School - Carolina Vazquez (alternate)</p> <p><u>Other Attendees</u> Dr. Erin Roderick, Director of Special Education for Elementary and Preschool Dawn Thomas, Director of Special Education for Secondary and Post-secondary</p>
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I. Opening Provisions

- A. Lucelly Duarte, DELAC President, called the meeting to order at 10:15 a.m.
- B. Pledge of Allegiance
- C. Approval of Agenda
 - Motion to approve the agenda as presented; agenda approved by Diana Sarceño and seconded by Gisella Stanley.

II. Reports

- A. District Advisory Committee (DAC) Report - Mrs. Duarte shared information about the Super DAC meeting.
- B. Community Outreach Committee (COC) Report – No report was shared.
- C. Budget/LCAP Committee Report – The next Budget/LCAP meeting will be held on January 30th.
- D. School Reports (By-laws Article VII, Standing Rules Article II)
 - **Acacia** –
 - School Updates:
 - Coffee with the Parents will take place on February 12th.
 - ELAC Updates:
 - Our ELAC meeting was held on December 11th. We discussed the following:
 - The importance of parental involvement in school.
 - Our next ELAC meeting will be held on March 22nd.
 - **Aspen** – No report
 - **Banyan** – No report
 - **Conejo** – No report
 - **Cypress** – No report
 - **EARTHS** – No report
 - **Glenwood** – No report
 - **Ladera Stars Academy** –
 - ELAC Updates:

- Our ELAC meeting was held on January 17th. We discussed the following:
 - ELPAC Testing
 - ELPAC testing results from last year
 - How to prepare our students for ELPAC testing

- **Lang Ranch** -
 - School Updates:
 - Our school is preparing for ELPAC testing.

- **Madrona** – No report

- **Maple** – No report

- **Sycamore** – No report

- **Walnut** – No report

- **Weathersfield** –
 - School Updates:
 - We discussed ELPAC testing which will take place from February 1 to March 1.

- **Westlake Elementary** – No report

- **Westlake Hills** – No report

- **Wildwood** -
 - School Updates:
 - Our school is preparing to begin ELPAC testing.

- **Colina** –
 - ELAC Updates:
 - Our ELAC meeting was held on November 29th. We discussed the following:
 - Meeting the counselors and how they help students
 - “Q” parent information

- **Los Cerritos** - No report

- **Redwood** – No report

- **Sequoia** – No report

- **NPHS** – No report

- **TOHS** – No report

- **WHS –**
 - ELAC Updates:
 - Our ELAC meeting was held on January 16th. We discussed the following:
 - Preparing for ELPAC testing
 - Video on how to connect parents to “Q”
- **CVHS - No report**

E. Public Comments

- A. No public comments

III. Information/Discussion Items

A. Information/Presentation: Overview of Special Education by Dr. Erin Roderick, Director of Special Education for Preschool and Elementary, and Dawn Thomas, Director of Special Education for Secondary and Post Secondary

- Dr. Roderick and Dawn presented and shared information about Special Education services. They also shared the following:
 1. Referral Process
 - Evaluation
 - Eligibility
 - IEP
 - Placement
 - Instruction
 - Annual Review
 2. Eligibility for Special Education
 - Assessment Process
 - Assessment Plan signed in agreement
 - 60 days to complete assessments
 - Observations
 - Teacher and Parent/Guardian Input
 - ◇ Rating Scales and Interviews
 - Student Assessments
 - ◇ Based on all areas of suspected disability
 - IEP Meeting to review results of assessments/discuss eligibility for special education
 3. Federal disability categories for special education
 - Autism
 - Blindness
 - Deafness
 - Emotional disturbance
 - Hearing impairment
 - Intellectual disability
 - Multiple disabilities
 - Orthopedic impairment

- Other health impairment
- Specific learning disability
- Speech or language impairment
- Traumatic brain injury
- Visual impairment

□ IEP Process

- Student is found eligible
- Individualized Education Plan (IEP) is developed
 - Student will have a case manager
 - Goals will be proposed
 - Accommodations will be proposed
 - The Least Restrictive Environment (LRE) will be proposed
- Data and team discussions will help to develop the IEP
 - Sent parent/guardian for approval
 - Cannot be implemented until agreed upon

3. Continuum of Services

- Least Restrictive Environment
- Regular Classroom with accommodations/modification
- Regular classroom with pull-out services
- Separate classroom (all students have IEPs)
- Home education options
- Most restrictive environments

4. Related Services

- Related services are services required to assist a child with a disability to meet their IEP goals and make educational progress.
- They are determined by the needs, goals, and supports identified in an IEP.
- They are documented in the IEP.

B. Information/Presentation: CVUSD Multilingual Learners Master Plan/ELPAC by Dr. Ricardo Araiza, Director of Multilingual Learners, and Susie Stanziano, Multilingual Learners Department Program Specialist

- Dr. Araiza and Susie presented and provided information about the Multilingual Learners Master Plan. They also shared the following:

1. Introduction

- Registration process
- Home Language Survey
- Initial ELPAC
- Transfer Student
- Program Placement
- EL Typologies

2. Instructional Programs

- Integrated and Designated ELD
- Structured English Immersion
- English Language Mainstream
- Newcomer Academy
- 3. Monitoring and Reclassification
 - Monitoring of English Learners
 - Reclassification Process
 - Monitoring of RFEP Students
 - Summative ELPAC
 - ELPAC Domains
 - Test Administration Window
 - Summative ELPAC Estimated Testing Times
 - Interim Assessment Practice & Training Test
 - Practice and Training Test
- 4. Multilingual Learners with Diverse Learning Needs
 - MLs with Diverse Needs
 - GATE
 - Special Education and 504 Plan
 - Universal Design for Learning (UDL)
- 5. Staffing and Professional Development
- 6. Program Support, Monitoring, and Evaluation
- 7. Family & Community Engagement
 - The Four Stages of Immigrant Parent Involvement
 - Language Access
- 8. Funding, Evaluation, and Accountability
 - Federal Program Monitoring (FPM)
 - state and Federal Accountability

IV. Action Items - General

- None

V. Action Items – Consent

- Review and approval of November Minutes
- Diana Sarceno made the motion to approve the November minutes and Patricia Mendoza seconded it.

VI. Adjournment

- Next Meeting: February 27, 2024
- The meeting adjourned at 12:05 p.m.